

Grant Application
Waterford Education Foundation
P.O. Box 488
Waterford, CT 06385

Mission

The Waterford Education Foundation is a community based, non-profit organization dedicated to promoting initiatives that enhance and enrich educational and cultural opportunities for the students and citizens in Waterford, Connecticut. The Foundation provides financial support to the community through funds raised from individuals, businesses and other sources.

Part I: General Information

Grant Applicant: _____

Position: _____

School/Organization: _____

Telephone Number: Day _____ Night _____

Home Address: _____

Title of Project: _____

Brief Project Description:

Planned Start Date: _____ Completion Date: _____

Total Project Cost: _____

Grant Amount Requested From WEF: _____ (Grants up to \$1000 are normally considered although higher amounts are available if suitably justified.)

If for any reason grant funds are not used, they will be returned to The Waterford Education Foundation.

Signatures: Grant Applicant: _____ Date: _____

Site Administrator (if applicable): _____ Date: _____

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Grant Application Guidelines

Grant Applications may be submitted at any time, however awards are made biannually with a submittal deadline of November 1 for spring award distribution and May 1 for fall award distribution. Proposals will be reviewed by a Grant Review Committee and must be approved by the Board of Directors. Allow up to 45 days for the process following each deadline date.

1. Complete application and be sure appropriate signatures are present.
2. Submit 3 copies of application to the Foundation address.
3. A member of the Grant Review Committee may contact you for further information.
4. Be as specific as possible in completing the application.

Evaluation Criteria:

1. Objective – What the project will accomplish and whom will benefit.
2. Need – What improvements will the project foster?
3. Action Plan – How the plan will be implemented.
4. Budget – How effectively the grant will support the objective.
5. Evaluation – How will the project be assessed?

Other: You will be asked to complete a summary form at the conclusion of the project. There may also be an opportunity to exhibit any outcomes or products, such as photos, as a result of this project. Any publicity generated by the project must credit the Waterford Education Foundation.

If you have any questions, please contact:

Kim Hodges
Grant Review Committee Chair
860-701-5038
info@waterfordef.org